

Risk Assessment Form



Session:	Winchester Badminton Academy	Date Completed/reviewed:	12 th January 2025
Venue:	Westgate Badminton Centre	Completed by:	Richard Peters

Category	What is the Hazard?	Who might be harmed?	Action Taken	Risk	Actioned by
Site Specific Hazards	Slippery courts Badminton equipment Access	Players Players and coaches	<ul style="list-style-type: none"> ✓ Ensure courts are swept free of dust and obstacles. ✓ Coaches to supervise the setting up and taking down of courts when and where necessary ✓ Only coaches are permitted in the storage cupboards ✓ Ensure quality of wooden benches if being used to stow bags etc. ✓ Coaches to check quality of grips and rackets before any new players start ✓ Ensure somewhere to dry off footwear when arriving to avoid moisture being brought onto courts ✓ Safe access to toilet facilities ✓ Have contact with site team phone in the event of an emergency evacuation. ✓ Coaches and players to be familiar with the fire evacuation procedures 	M	Centre staff Richard Peters Coaches (Richard and Mateo)
Activity Specific Hazards	Injuries during play		<ul style="list-style-type: none"> ✓ Ensure participants are eligible to participate – age, ability etc relevant to the session ✓ Ensure participants are medically fit to participate, enquire in sensitive and confidential manner ✓ Recognised Coaching methods used 	L	Head coach and assistant coaches

	Safeguarding of children and vulnerable adults		<ul style="list-style-type: none"> ✓ Adequate Warm Up and Cool Down ✓ Participants Wearing Suitable Clothing and Footwear ✓ Access to Qualified First Aider, First Aid Kit and Telephone ✓ Players to supply their own water bottles ✓ Coaches to ensure the safe behaviour of players and challenge any inappropriate behaviour. ✓ All coaches to hold current and valid DBS clearance and validated by WBA. ✓ All coaches to be subject to regular safeguarding training. ✓ At least one coach must be qualified to level 2 with additional coaches holding level 1 minimum ✓ Parents to notify WBA of any medical issues at the point of registration and to be updated accordingly – coaches' registers to easily identify 'at risk' individuals (diabetics, asthmatics, hypermobility etc.) 	L	
Provision of First Aid		Players	<ul style="list-style-type: none"> ✓ Qualified first aider in attendance at all times (coach) ✓ Any treatment will be via participate self-management, with the First Aider maintaining social distancing at all times unless contact is deemed absolutely necessary based a significant risk to the athlete of being left to self-manage If contact is necessary, the First Aider will ensure they wear adequate PPE equipment. 	M	First aider and coaches