



Safeguarding of Young People and Vulnerable Adults Policy

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Written by	Richard Peters (Head Coach of WBA)
Verified by	Badminton England

All aspects of the Winchester Badminton Academy (WBA) safeguarding policy are to be read in conjunction with the 'Safeguarding and Protecting Young People in Badminton Policy' – review date July 2025 - (SPYPBP) produced by Badminton England. A 'young person' is defined as any child under the age of 18 years.

Winchester Badminton Academy (WBA) is the principal academy with the subsidiary academy Andover Badminton Academy (ABA) also holding their own Badminton England affiliation and insurance cover.

PLEASE NOTE THAT WE ARE UNABLE TO ACCEPT NEW MEMBERS ONTO ANY OF OUR JUNIOR PROGRAMMES UNLESS THEY HAVE GONE THROUGH THE FULL REGISTRATION PROCESS BEFOREHAND. THAT IS, TO HAVE FULLY COMPLETED AND RETURNED A REGISTRATION FORM AND TO HAVE RECEIVED CONFIRMATION OF YOUR CHILD'S ATTENDANCE TO A TASTER SESSION. PLEASE DO NOT TURN UP UNLESS YOU HAVE GONE THROUGH THIS PROCESS.

WBA's Guiding Principles

- Safeguarding young people and vulnerable adults is the responsibility of everyone associated with Winchester Badminton Academy and its subsidiaries
- Everyone has the responsibility to act appropriately and report any concerns at the earliest opportunity
- All young people and vulnerable adults have the right to be protected from abuse and enjoy playing badminton in a safe and secure environment
- The rights and values of all young people should be respected
- All allegations of inappropriate behaviour towards a young person or vulnerable adult will be taken extremely seriously and the Badminton England procedures followed
- Winchester Badminton Academy and its subsidiaries, along with WBA's county association Hampshire Badminton Association, recognises the importance of working together with parents, carers and young people themselves to ensure young people and vulnerable adults are kept safe.

How WBA will support young people

WBA will:

- Have a clear commitment to promoting children's welfare and safeguarding at all times

- Ensure that WBA has a named Welfare Officer and that this person shall undergo the necessary training as stipulated by Badminton England
- Ensure that coaches are fully qualified and have had the appropriate checks made prior to coaching, including an up-to-date DBS with Badminton England
- Provide its coaches with access to safeguarding training at least every three years
- Ensure that all volunteers are recruited in accordance with Badminton England guidelines
- Adopt the Badminton England Codes of Conduct for players, parents and coaches

Practices that should never occur under any circumstances

Individuals, neither paid nor unpaid should ever:

- Transport a young person or vulnerable adult in a car alone
- Spend time with a young person or vulnerable adult away from others
- Invite a young person or vulnerable adult to stay at their home
- Share a room with a young person or vulnerable adult
- Engage in rough, physically or sexually provocative games with a young person or vulnerable adult
- Use or allow young people or vulnerable adults to use inappropriate language
- Make sexually suggestive comments to a young person or vulnerable adult
- Allow allegations made by a young person or vulnerable adult to go unchallenged, unrecorded or not acted upon
- Leave children unattended before, during or after a session or tournament where the volunteer or coach has ultimate responsibility
- Do anything that will cause a young person or vulnerable adult to be undermined, embarrassed or humiliated
- Treat individuals more favourably than others
- Create a dependent relationship between themselves and the young person or vulnerable adult
- Send or receive private texts, social network messages or emails to a young person or vulnerable adult without the parents'/carer's knowledge or consent.

If in you are in any doubt, report your concerns to your club Welfare Officer **Richard Peters** at safeguarding@winchesterbadmintonacademy.co.uk

Alternatively, you may contact Badminton England directly by email/phone, or by completing an online referral through their website <https://www.badmintonengland.co.uk/about-us/safeguarding/>

All concerns raised will be treated in confidence and managed in accordance with Badminton England's policies and procedures for safeguarding.

Other useful contacts/information

Email: safeguarding@badmintonengland.co.uk

Telephone: Badminton England Head Office: 01908 268400

Website: www.badmintonengland.co.uk/safeguarding

Lead Child Protection Officer, Victoria Brown: 01908 268430

Safeguarding Administrator, Angela Toon: 01908 268470



Player's Name	Academy Venue

Code of Conduct (Players)

Who does this apply to?

The Players Code of Conduct applies to all individuals participating in badminton as a player at every level. If the code is breached and reported, all complaints and allegations will be acted upon according to the Badminton England Disciplinary Regulations and/or Child Protection Disciplinary Procedures.

Players MUST:

- ✓ Remain focussed and attentive throughout the training session in order to maximise everyone's enjoyment of the session
- ✓ Inform the coaching staff should they need to visit the toilet or have a drink break
- ✓ Show respect for and treat everyone equally regardless of age, ability, gender, race, religion, ethnic origin, social status or sexual orientation. Everyone has the right to be protected from abuse
- ✓ Respect the rights, dignity and worth of every person within the context of badminton
- ✓ Play within the laws of the game and respect all officials and their decisions
- ✓ Accept the referee's decision without question or complaint (let your captain or coach ask the necessary questions)
- ✓ Help injured players and opponents
- ✓ Take personal responsibility to ensure that they are suitably insured for their activities
- ✓ Wear appropriate clothing for playing badminton during training and competition
- ✓ Congratulate all participants on their performance regardless of the game's outcome
- ✓ Keep to agreed times for training and competitions, and inform the appropriate person if they need to withdraw or cannot avoid being late

Players MUST NOT:

- ✓ Run-off during the course of a training session to speak with their parents unless it is a matter of urgency, or to visit the toilets without informing one of the coaching staff
- ✓ Smoke, consume alcohol or illegal substances in a space that might be seen as inappropriate
- ✓ Use any language /gestures that may cause offence to anyone on the grounds of their age, ability, sex, disability, race, background, gender status or sexual orientation
- ✓ Condone behaviour that contravenes the Badminton England Codes of Conduct or prohibited practice
- ✓ Use illegal or dangerous tactics
- ✓ Ridicule or shout at other players for making a mistake or losing a game
- ✓ Use social or any other electronic media to publicly criticise any other player or official involved in the game of badminton or otherwise bring the sport into disrepute through inappropriate communications



Code of Conduct (Parents/Carers)

Who does this apply to?

The Parents' Code of Conduct applies to all parents and carers at any badminton match or training session at every level of the game. If the code is breached and reported, all complaints and allegations will be acted upon according to the Badminton England Disciplinary Regulations or Child Protection Disciplinary Procedures.

Parents/carers MUST:

- ✓ Allow the coaching staff to deliver the training sessions without distraction or hindrance
- ✓ Avoid calling out to their child/ren or intervening with their child's behaviour during a session
- ✓ Focus on the child's efforts and enjoyment rather than winning or losing
- ✓ Provide positive verbal feedback in both training and matches
- ✓ Encourage players to participate within the rules and regulations of the game
- ✓ Applaud good performance and efforts from all individuals and teams
- ✓ Congratulate all participants on their performance regardless of the game's outcome
- ✓ Respect the decisions of officials and teach children to do the same
- ✓ Respect umpires, officials, coaches, players and spectators
- ✓ Inform the team coach or manager of any injury, health or welfare issue that you feel it is appropriate for them to know
- ✓ Ensure that their child/children arrive and are collected promptly for training and competitions
- ✓ Remember that children participate in sport for their enjoyment, not yours
- ✓ Treat everyone equally and fairly regardless of age, ability, gender, race, religion, ethnic origin, social status or sexual orientation. Everyone has the right to be protected from abuse
- ✓ Respect the rights, dignity and worth of every person within the context of badminton
- ✓ Report any concerns you may have in relation to a young person, follow reporting procedures laid down by Badminton England
- ✓ Challenge and/or report discriminatory behaviour, or behaviour that contravenes Badminton England Codes of Conduct

Parents/carers MUST NOT:

- ✓ Agree to their child being transported in a car alone with a coach
- ✓ Force their child/children to participate in badminton
- ✓ Ridicule or shout at their child/children or other players for making a mistake or losing a game
- ✓ Question publicly the referee, coach, official or players' decisions within a game, match or training situation
- ✓ Enter the court of play without permission from the coach/es
- ✓ Use any language /gestures that may cause offence to anyone on the grounds of their age, ability, sex, disability, race, background, gender status or sexual orientation
- ✓ Condone behaviour that contravenes the Badminton England codes of conduct/prohibited practice



Code of Conduct (Coaches)

Who does this apply to?

The Coaches Code of Conduct applies to all coaches in badminton at every level of the game. If the code is breached and reported, all complaints and allegations will be acted upon according to the Badminton England Disciplinary Regulations or Child Protection Disciplinary Procedures.

Coaches MUST:

- ✓ Treat everyone equally and fairly regardless of age, ability, gender, race, religion, ethnic origin, social background, status or sexual orientation. Everyone has the right to be protected from abuse
- ✓ Respect the rights, dignity and worth of every person within the context of badminton
- ✓ Obtain appropriate qualifications and keep up to date with the latest coaching practices and developments and maintain appropriate insurance
- ✓ Ensure that equipment, facilities and activities meet safety standards and are appropriate to the age, ability and experience of the players taking part
- ✓ Ensure there is appropriate and correct supervision of players on and off the court
- ✓ Be aware of and abide by Badminton England Safeguarding and Protecting Young People Policy, Procedures and Guidelines
- ✓ Remember that players participate for pleasure and winning is part of the fun
- ✓ Operate within the rules and spirit of badminton and teach your players to do the same
- ✓ Ensure that the player's best interests are placed first, before those of the club, team or him/herself
- ✓ Display high standards of behaviour and appearance
- ✓ Provide positive feedback to all players during training and matches
- ✓ Respect all referee decisions and ensure players do the same
- ✓ Report any concerns you may have in relation to a young person, follow reporting procedures laid down by Badminton England Challenge and/or report discriminatory behaviour
- ✓ Applaud good performance and efforts and from all individuals and teams
- ✓ Congratulate all participants on their performance regardless of the outcome

Coaches MUST NOT:

- ✓ Transport a young person in a car alone
- ✓ Ridicule or shout at a player/team for making a mistake or not winning
- ✓ Expose players to unacceptable risk of injury
- ✓ Smoke while working/participating in a badminton environment
- ✓ Consume alcohol or illegal substances while working/participating in a badminton environment
- ✓ Use foul, sexist or racist language or gestures at any time
- ✓ Condone behaviour that contravenes the codes of conduct/prohibited practice
- ✓ Engage in any form of sexually related contact with a young player. This is strictly forbidden as is sexual innuendo, flirting or inappropriate gestures and terms
- ✓ Give young people alcohol or cigarettes or drugs when they are under their care

Declaration

I have read the Winchester Badminton Academy Safeguarding Policy (in conjunction with the Badminton England Safeguarding and Protecting Young People Policy) and will adhere to the principles and procedures within it.

Player's Name	Signed	Date
Parent's/Carer's Name	Signed	Date
Coach 1's Name	Signed	Date
Coach 2's Name (where applicable)	Signed	Date
Coach 3's Name (where applicable)	Signed	Date
Volunteer's Name (where applicable)	Signed	Date
Volunteer's Name (where applicable)	Signed	Date